



## Serving with a H.E.A.R.T.: The UV Community Extension Program

Guided by its **vision of becoming an internationally recognized private, non-sectarian university committed to academic excellence and transformational, innovative education**, the University of the Visayas (UV) continues to translate its aspirations into concrete community impact through its dynamic extension programs. In 2024, UV's community extension initiatives reached a total of **2,320 beneficiaries**, made possible by the dedicated service of **1,502 faculty members, students, and staff volunteers**. These figures highlight not only the scale of UV's social engagement but also its strong culture of volunteerism, service-learning, and institutional responsibility.

UV's extension work directly advances its mission to **capacitate communities guided by the university extension program and to serve as a catalyst for social transformation**. Health missions, wellness campaigns, medical and dental services, and psychosocial support activities significantly contributed to **SDG 3 (Good Health and Well-Being)** by improving access to preventive healthcare and promoting community resilience. These initiatives also provided rich service-learning platforms that strengthened student competencies and faculty engagement, reinforcing UV's commitment to **transformational education**.


In support of its mission to **develop the talents and potential of students toward professional practice responsive to local and global industry needs**, UV's extension activities promoted lifelong learning and inclusive education under **SDG 4 (Quality Education)**. Literacy programs, tutorials, skills training, coastal clean-ups, and student volunteer engagements extended learning beyond the classroom into real-world community contexts. These activities helped bridge educational gaps among underserved learners while simultaneously shaping students into socially responsible and industry-responsive professionals.

By intentionally prioritizing marginalized and underserved populations—especially low-income families, geographically isolated communities, and crisis-affected groups—UV advances **SDG 10 (Reduced Inequalities)**. Its extension programs reduce social, economic, and spatial disparities by improving access to education, health services, livelihood skills, and community empowerment opportunities. The high volume of beneficiaries reached in 2024 demonstrates UV's effectiveness in translating its mission of **social transformation** into measurable and inclusive impact.

Central to the success of these initiatives is UV's strong commitment to **partnerships and collaboration**, in direct support of **SDG 17 (Partnerships for the Goals)**. Through sustained engagement with barangays, local government units, non-government organizations, schools, faith-based institutions, and international partners, UV strengthened collective action and shared responsibility for development outcomes. The mobilization of **1,502 volunteers** reflects the effectiveness of these partnerships in scaling interventions, optimizing resources, and sustaining community programs.

Overall, UV's combined reach of **2,320 beneficiaries and 1,502 volunteers** powerfully reflects its mission to **build a community of God-centered, nationalistic, and globally competitive professionals with proactive values and attitudes**. More than a set of outreach activities, UV's community extension is a living expression of its institutional identity—where academic excellence, professional formation, community capacitation, and global responsibility converge. With continued strengthening of impact monitoring, SDG alignment, and strategic partnerships, the University of the Visayas is well positioned to further affirm its role as a **regional and global catalyst for sustainable and inclusive development**.

Evidence	Links
Policy: Community Extension Services	-Attached-
COMEX Plan, AY 2024-2025	-Attached-
Activity Report (Summary of COMEX Initiatives with Photos)	-Attached-

<b>VERSION NO.</b> <b>1</b>	<b>MANUAL TITLE</b> <b>ACADEMIC AFFAIRS MANUAL</b>	<b>DOCUMENT NO.</b> <b>AAM 21.01</b>
	<b>DOCUMENT NAME</b>  <b>CONDUCT OF EXTENSION SERVICES AND OUTREACH ACTIVITIES</b>	<b>REVISION NO.</b> <b>0</b>
		<b>EFFECTIVITY DATE</b> <b>AUGUST 1, 2022</b>
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## **1.0 OBJECTIVES**


- 1.1 To initiate the conduct of extension services and outreach activities based on the student's field of specialization in collaboration of the project partners from the industry, NGO's, GO's and Private Organizations.
- 1.2 To establish the protocols on the conduct of community services.

## **2.0 SCOPE**

This applies to all academic and academic support units across all campuses of the University of the Visayas (Senior High School, Tertiary Level and Graduate Studies) in the conduct of the community extension services and outreach activities.

## **3.0 POLICIES**

- 3.1 The conduct of the extension services and outreach activities shall be in consonance with the University's vision, mission, core values, and community extension program framework.
- 3.2 The development and implementation of the extension program shall follow three major phases of activities:
  - 3.2.1 Phase 1: Linkage Development and Planning
    - 3.2.1.1 The Annual COMEX Calendar shall be submitted to the CES Office a month prior to the start of the Academic Year.
    - 3.2.1.2 The need assessment result should be completed 3 months prior to the start of the Academic Year .
  - 3.2.2 All MOA and MOU should pass through the legal team of the University with the recommendations from the COMEX Office through electronic mails.
  - 3.2.3 Phase 2: Community Outreach
    - 3.2.3.1 All units should inform the COMEX Office at least a week prior to the implementation of the activity by submitting the PMF Confirmation form.
    - 3.2.3.2 Parents/Guardian's approval is a requirement to students below 18 years of age in order to participate in the conduct of community extension services.
    - 3.2.3.3 MOA/MOU with three years and beyond validity should provide a progress report every 6 months.
    - 3.2.3.4 Implement the approved Community Extension Program.

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#### 3.2.4 Phase 3 Outcome Assessment


3.2.4.1 Conduct Post Intervention

3.2.4.2 Conduct Outcomes Survey

- 3.3 The emphasis on environment conservation and action should be integrated on the conduct of services and outreach activities.
- 3.4 The implementation of the extension services and outreach activities should be included in the operational plan and continuity plan by all units.
- 3.5 The extension services and outreach activities must not affect the scheduled classes and the planned activity must be filed seven working days ahead of the actual day of services.
- 3.6 All projects shall be reviewed and approved by the President and Chief Executive Officer prior to implementation.
- 3.7 Every volunteer, including COMEX representatives, faculty members, staff, students, barangay authorities of the neighborhood, alumni, and project partners, is welcome to participate in all services and activities.
- 3.8 The organizer shall monitor and submit a copy of all activity forms and documentation to the COMEX Office.
- 3.9 The research outputs on community extension and outreach activities are expected to be submitted on the first day of the last month of the academic year.

## 4.0 Narrative Procedures




<b>Person Responsible</b>	<b>Activity</b>
Dean/Principal	1. Receives of Annual Planned COMEX Activities from different Colleges and Need Assessment Result of the Adopted Community.
COMEX Representative	2. Prepares and reviews Project Management Framework (PMF).
	3. Submits to College/Department Head for Recommendation. Once recommended, forwards to CES.
COMEX Director	4. Reviews the recommended PMF and forwards to CAO.
	5. Coordinates with the Barangay Officials of the Adopted Community Approved Plan of the PMF.
CAO, CFAO	6. Recommend for the approval of the PMF.
President and CEO	7. Approves the Project.

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<b>Person Responsible</b>	<b>Activity</b>
COMEX Director/ COMEX Representative	8. Discusses with Barangay Officials of the Adopted Community and ask to fill in the Attendance Sheet. 9. Orients the adopted residents regarding the activities presented during the barangay session and asks to fill in the Attendance Sheet. 10. Implements the approved PMF to the adopted community. 11. Monitors progress of the PMF Monitoring Form. 12. Conducts post intervention. 13. Conducts Impact Assessment using assessment probing questions. 14. Records on File Community Extension Program.

## 5.0 List of Forms

- 5.1 Attendance Sheet
- 5.2 Reflection form
- 5.3 Activity Assessment Form
- 5.4 Impact Assessment Form (beneficiaries)
- 5.5 PMF Monitoring Form

<b>Prepared by:</b>	<b>Reviewed by:</b>	<b>Approved by:</b>
 <b><u>Dr. Jezreel M. Tanilon</u></b> Director, Cultural Extension Services	 <b><u>Dr. Anna M. Arenas, LPT</u></b> Chief Academic Officer	 <b><u>Dr. Conrado E. Indio, Jr.</u></b> President & CEO



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2024-2025**

KEY PERFORMANCE INDICATOR	INNOVATIVE ACTION PLAN	UNITS RESPONSIBLE	BUDGET	TIMEFRAME	MISION DEPLOYMENT	STATUS	ROOT CAUSE	ACTION PLAN
100% sectoral representation in community extension programs for 2024-2025.  (UNSDG-4,17)	To assist each college in the preparation of their annual Comex plan of activities for academic year 2024-2025  (I-CES-COMEX-2024-001)	Comex Office	None	Summer of 2024	B,D	<b>COMPLIED</b> 1. Formal Letter to the ComEx Chairs – June 23, 2024  2. Conducted and Prepared the Annual Plan of Activities– CETA – 6-18-2024 COED – 6-19-2024 COME – 6-19-2024 CBA – 6-20-2024 CCJE – 7-2-2024		
100% sectoral representation in community extension programs for 2024-2025.  (UNSDG-4,17)	To conduct an orientation on Community Extension Services to all stakeholders  (I-CES-COMEX-2024-002)	Comex Office	None	First Semester 2024-2025	B,C, D	<b>COMPLIED</b> Students - 8-15-2024 Comex Chairs- 9-20 2024 Barangay Council- 11-7-2024 Adopted Residents- Nov. 28, 2024		
100% sectoral representation in community extension programs for 2024-2025.  (UNSDG-4,17)	To motivate all students, faculty and staff to attend the orientation and be a blood donor.  (I-CES-CAHS-2024-003)	Comex Office, SSC	None	First Semester 2024-2025	B,C,D	<b>COMPLIED</b> Invitation Letter- 10-10-24 PMF-11 16- 24		

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100% involvement and participation of at least 2 environmental protection and preservation activities per academic year.  (UNSDG-6,13,15,17)	Involvement of all academic and non-teaching units in tree planting of the adopted kilometre long center island of trees as part of UV's greening program.  (I-CES-COMEX-2024-004)	Comex Office, Comex Chairs, CCENRO	None	First Semester 2024-2025	B,C,D	<b>COMPLIED</b>  October 25, 2024		
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG-4,12)	To empower couples on the different methodologies of Family Planning as well as responsible parenthood-FP Health Education and Counselling  (CES-CAHS-NURSING-2024-001)	Department of Nursing COMEX Rep	500 Php for IEC Materials	First Semester 2024-2025	A,B,C,D			
100% sectoral representation in the community extension	To capacitate vulnerable groups on knowledge on STI/HIV Prevention-STI/HIV Prevention	Department of Nursing COMEX Rep	500 Php for IEC Materials	First Semester 2024-2025	A,B,C,D			

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activities and programs for academic year 2024-2025.  (UNSDG-3,4)	Education  (CES-CAHS-NURSING-2024-002)							
100% Involvement and participation of at least two in environmental protection and preservation activities  (UNSDG-6,13,14)	To conduct a seminar on the proper disposal of hazardous and non-hazardous materials and its effects to marine life and residents of the coastal areas.  (CES-COME-BSMT-2024-003)	COME COMEX Representative, BSMT	Php 3,000	First Semester 2024-2025	A,B,C,D			
100% sectoral representation in the community extension activities and programs for academic year 2024-2025. (UNSDG-8)	To orient the fishermen of the community on simple knot tying but are useful in their daily work.  (CES-COME-BSMARE-2024-004)	COME COMEX Representative BSMARE	Php 2,000	First Semester 2024-2025	B,C,D			
100% Involvement	To conduct a seminar /workshop	COME COMEX Representative	Php 3,000	First Semester	B,C,D			

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and participation of at least two in environmental protection and preservation activities  (UNSDG-6,13,14)	on the management of oil spills and minimize disaster to marine life.  (CES-COME-BSMARE-2024-005)	e BSMARE		2024-2025				
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG-17)	Conduct a capacity building for Media Literacy  (CES-CAS-ABCOM-2024-006)	AB Communication	6,000.00	First Semester 2024-2025	A,B,C,D			
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.	Media and Disaster Mitigation Literacy  (CES-CAS-ABCOM-2024-007)	AB Communication	5,000.00	First Semester 2024-2025	A,B,C,D,			

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(UNSDG-17)								
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG-4,17)	This program is to increase the awareness of the people living in the adopted barangay about the cybercrime incidents in the country.  (CES-CCJE-2024-008)	Barangay council of the adopted barangay UV CCJE Faculty and staff UV COMEX Team Resource Speaker from PNP Anti-Cybercrime Unit 7	PhP 5,000 for the resource speaker  PhP 3,000 for the snacks	First Semester 2024-2025	B,C,D			
100% sectoral representation in the Community extension activities and programs for academic year 2024-2025.  (UNSDG-4,16)	This program aims to increase the awareness of the people living in the adopted barangay about the law that penalizes violence against women and children.  (CES-CCJE-2024-009)	Barangay council of the adopted barangay UV CCJE Faculty and staff UV COMEX Team Resource Speaker	PhP 5,000 for the resource speaker  PhP 3,000 for the snacks	First Semester 2024-2025	B,C,D			
Conduct at least 2 full researches per	To conduct research training anchored on community	Comex, CRI	None	First Semester 2024-2025	A,B,C			

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academic unit and at least one from the non-teaching personnel anchored on community extension services  (UNSDG-4)	extension services. (I-CES-CRI-2024-005)							
100% sectoral representation in community extension programs for 2024-2025.  UNSDG-1,2,5)	To organize a gift giving activity for the children of the adopted communities.  (I-CES-COMEX-2024-006)	Comex Office, SSC	8,000	First Semester 2024-2025	B,C,D			
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG-16,17)	To provide free legal aid services to partner barangays such as: Legal Consultation, Drafting of Legal Documents, Notarization of Simple Documents  (CES-GLS-2024-010)	UV-CES; UV Gullas Law School; UV-GLS CLEP Students Partner Organizations: IBP Cebu; Chosen Barangays; Civil Society Organizations	₱10,000 - ₱15,000 Per activity	First Semester 2024-2025	B,C,D			

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100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG-5,16,17)	To provide seminars, webinars, legal education, specifically laws related to the protection of rights and redress of grievances  (CES-GLS-2024-011)	UV-CES; UV Gullas Law School; UV-GLS CLEP Students Partner Organizations: IBP Cebu; Chosen Barangays; Civil Society	₱5,000 - ₱10,000 Per activity	First Semester 2024-2025	B,C,D			
100% sectoral representation in community extension programs for 2024-2025.  (UNSDG-4)	To assist each program head in the preparation of the CETA Comex Plan of activities for academic year 2024-2025  (CES-CETA-2024-001)	CETA Comex Chair	None	First Semester 2024-2025	B,D			
100% sectoral representation in community extension programs for 2024-2025.	To conduct an orientation on the deployment of CETA Comex activities to the faculty, staff, students, and alumni	CETA Comex Chair	None	First Semester 2024-2025	B,C,D			

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(UNSDG-4)	(CES-CETA-2024-002)							
100% sectoral representation in community extension programs for 2024-2025.  (UN-SDG-9) (Course: CC 111)	To conduct a seminar on the current issues and technology trends/innovations and their impact on the economy.  (CES-CETA-IT-2024-003)	CETA Comex Chair  Program Coordinator for IT	None	First Semester 2024-2025	B,C,D			
100% sectoral representation in community extension programs for 2024-2025.	Strengthen the value of service and sharing. Instilling to the minds of the youth the importance of education.(CES-COED-2024-001)	College of Education Teachers/Instructors and CoEd students	None	First Semester 2024-2025	C,D			
100% sectoral representation in community extension programs for 2024-2025.	Enhance the reading skills of children. (CES-COED-2025-001)	*UV-COEd Fourth Year Volunteer Students *FS volunteer students Ms. Wendell C. Matos	None	Second Semester 2024-2025	A,B,C,D			

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	To educate children (pre-school and kinder-garten) with basic knowledge and skills and inculcate good values. (CES-COED-2025-002)	*BEED FS volunteer student *BSED FS volunteer students BPED FS volunteer students		Second Semester 2024-2025	A,B,C,D			
	Involvement of all teaching and non-teaching units for the Annual UV Halad Pasalamat Yr. 11  To organize medical, non-medical, legal aid and government services every 1 <sup>st</sup> Saturday of February.  (I-CES-COMEX-2025-001)	Comex Office, College Dean's and Department Heads	100,000	Second Semester	A,B,C,D	<b>COMPLIED</b> February 1, 2025		
100% sectoral representation in the community extension activities and programs for	To improve nutritional status of under 5 children- Nutrition Education and Nutrition Rehabilitation	Department of Nursing COMEX Rep	500 Php for IEC Materials  1,000 Php/	Second Semester 2024-2025	A,B,C,D			

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academic year 2024-2025.  (UNSDG-3,4,)	(CES-CAHS- NURSING-2025-001)		every month for 3 months					
100% Involvement and participation of at least two in environmental protection and preservation activities  (UNSDG-3,12)	To promote sustainable food production- Seminar on Urban Vegetable Gardening  (CES-CAHS- NURSING-2025-002)	Department of Nursing COMEX Rep	500 Php for IEC Material s	Second Semester 2024-2025	A,B,C,D,			
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG- 5,10,11)	Disaster Management Through Policy Awareness  (CES-CAS-ABPOL- 2025-003)	Program Head-AB Political Science	5,000.0 0	Second Semester 2024-2025	A,B,C,D			
100% sectoral representation	Gender and Development	Program Head-AB	5,000.0 0	Second Semester	A,B,C,D			

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in the community extension activities and programs for academic year 2024-2025.  (UNSDG-5,10,11)	Program through GST  (CES-CAS-ABPOL-2025-004)	Political Science		2024-2025				
100% Involvement and participation of at least two in environmental protection and preservation activities  (UNSDG-13,14,15)	Organize a Solid Waste Management Seminar  (CES-CAS-BSBIO-2025-05)	Program Head-BS Biology	5,000.00	Second Semester 2024-2025	A,B,C,D			
100% Involvement and participation of at least two in environmental protection and preservation activities	Dengue Awareness Seminar Environmental Health and Disasters  (CES-CAS-BSBIO-2025-006)	Head-BS Biology	5,000.00	Second Semester 2024-2025	A,B,C,D			

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(UNSDG-13,14,15)								
100% Involvement and participation of at least two in environmental protection and preservation activities  (UNSDG-13,14,15)	Environmental Health and Disasters  (CES-CAS-BSBIO-2025-007)	Head-BS Biology	5,000.00	Second Semester 2024-2025	A,B,C,D			
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  UNSDG 3,11)	Seminar on Psychological First Aid Activity to improve coping mechanism of men and women (FGD)  (CES-CAS-BSBIO-2025-008)	(BS Psychology)	7,500.00	Second Semester 2024-2025	A,B,C,D			
100% sectoral representation in the community	Training & Capacity Building of Well-being Committee & Volunteers	Program Head-BS Psychology	5,000.00	Second Semester 2024-2025	A,B,C,D			

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extension activities and programs for academic year 2024-2025.  (UNSDG 3,11)	(CES-CAS-BSPSY-2025-009)							
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.	To organize a sustainability planning to the barangay officials, purok leaders and residents of Barangay Day-as.  (CES-CAS-BSGEE--2025-010)	General Education	5,000.00	Second Semester 2024-2025	A,B,C,D			
100% sectoral representation in the community extension activities and programs for academic year 2024-2025. (UNSDG-4)	To organize and educate volunteers on the basic fire fighting techniques.  (CES-COME-BSMT-2025-011)	COME COMEX Representative BSMT	Php 2,000	Second Semester 2025	A,B,C,D			
100% Involvement and	To have a joint clean up drive among barangay Biasong	COME COMEX Representative BSMT,	Php 4,000	Second Semester 2025	C,D			

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participation of at least two in environmental protection and preservation activities.  (UNSDG-6,13,14)	residents and the UV College of Maritime Education.  (CES-COME/CAS-BSMT/BSMARE/BIO-2025-012)	BSMARE, CAS						
100% sectoral representation in the community extension activities and programs for academic year 2024-2025. (UNSDG-8)	To train fishermen on the basic survival techniques at sea.  (CES-COME-BSMT-2025-013)	COME COMEX Representative BSMT	Php 2,000	Second Semester 2025	B,C,D			
100% Involvement and participation of at least two in environmental protection and preservation activities  (UNSDG-6,13,14)	To determine the existing mangroves and plant more trees.  (CES-COME-BSMT/BSMARE-2025-014)	COME COMEX Representative, BSMT, BSMARE	Php 2,000	Second Semester 2025	A,B,C,D			

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100% research output of at least 2 full researches per academic units and at least one per non-teaching units  (UNSDG-4)	To start in the preparation of research work on community extension.  (CES-COME-BSMT/BSMARE-2025-015)	COME COMEX Representative, BSMT, BSMARE	None	Second Semester 2025	A,B,C,D			
100% Involvement and participation of at least two in environmental protection and preservation activities  (UNSDG-6,13,15)	This program aims to increase the awareness of the people living in the adopted barangay about the prevalent dilemma of environment-related problems in the country.  (CES-CCJE-2025-016)	Barangay council of the adopted barangay UV CCJE Faculty and staff UV COMEX Team Resource Speaker	PhP 5,000 for the resource speaker  PhP 3,000 for the snacks	Second Semester 2024-2025	B,C,D			
100% sectoral representation in the community extension activities and	This program is to increase the awareness of the people living in the adopted barangay about the different	Barangay council of the adopted barangay UV CCJE Faculty and	PhP 5,000 for the resource speaker	Second Semester 2024-2025	A,B,C,D			

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2024-2025**

programs for academic year 2024-2025. (UNSDG-12)	techniques in fire prevention. (CES-CCJE-2025-017)	staff UV COMEX Team Resource Speaker	PhP 3,000 for the snacks					
100% Involvement and participation of at least two in environmental protection and preservation activities (UNSDG-6,13,14,15)	This program aims to devise and implement environmental-related projects/activities such as clean-up drive, mangrove rehabilitation, tree planting, waste management, etc. (CES-CCJE-2025-018)	Barangay council of the adopted barangay UV CCJE Faculty and staff UV COMEX Team	PhP 5,000 for the environmental projects /activities PhP 3,000 for the snacks	Second Semester 2024-2025	A,B,C,D			
100% Involvement and participation of at least two in environmental protection and preservation activities (UNSDG-6,13,14,15)	This program aims to instill in the people the proper ways to segregate waste and produce a clean environment. (CES-CCJE-2025-019)	Barangay council of the adopted barangay UV CCJE Faculty and staff UV COMEX Team	None	Second Semester 2024-2025	C,D			

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University of the Visayas  
COMMUNITY EXTENSION SERVICES DEPARTMENT

**CONSOLIDATED COMEX ANNUAL PLAN  
2024-2025**

100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG-16,17)	To provide free legal assistance to qualified beneficiaries such as Actual handling of cases Providing Legal Representation to qualified beneficiaries  (CES-GLS-2025-020)	UV-CES; UV Gullas Law School; UV-GLS CLEP Students Partner Organizations: IBP Cebu; Civil Society Organizations; Office of the City Prosecutor; Public Attorney's Office; Cebu City Jail – Female Dormitory	₱10,000 - ₱30,000 0 Per case	Second Semester 2024-2025	B,C,D			
100% sectoral representation in community extension programs for 2024-2025.  (UN-SDG-9) (Course: CC 111)	To conduct a seminar on the current issues and technology trends/innovations and their impact on the economy.  (CES-CETA-IT-2024-021)	CETA Comex Chair  Program Coordinator for IT	None	Second Semester 2024-2025	B,C,D			

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**CONSOLIDATED COMEX ANNUAL PLAN  
2024-2025**

100% sectoral representation in the community extension activities and programs for academic year 2024-2025.  (UNSDG4,17)	To organize a medical, dental, and legal mission to the residents of barangay Biasong.  (I-CES-CAHS/COME-2025-002)	COME COMEX Representative, BSMT,BSMARE ,CAHS,CLINIC, GCL	Php 10,000	Second Semester 2024-2025	C,D			
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Prepared By:

Dr. Jezreel M. Tanilon  
Director, Community Extension Services



## SUMMARY OF FACILITIES UTILIZATION YEAR 2024

#	HEART Framework	Program/Service	No. of UV Volunteers	No. of Beneficiaries
1	<b>H- Health and Wellness</b>	Breast Feeding Seminar	5	36
		Anti-Microbial Awareness	0	39
		Oral Hygiene Seminar	11	30
		Bombo Medico	20	269
		Agak Naga	All campuses	Landslide victims
		HIV-AIDS and STI	20	19
		Nutrition Intervention	15	29
		Community Health Brigade	15	9
		Psychological First Aid	18	21
		Medical and Surgical Outreach - Gullas College of Medicine Inc.	35	200
		UV Feeding Program - Biasong - April 4, 2024	3	12
		UV Feeding Program - Biasong - April 13, 2024	1	12
		UV Feeding Program - Biasong - April 20, 2024	0	14
		UV Feeding Program - Biasong - April 28, 2024	0	14
	<b>Sub-total</b>		<b>143</b>	<b>704</b>
2	<b>E- Ecology and Spirituality</b>	SeaKlab	4	16
		Collaborative meeting with UV and CCEF	2	6
		Donation to San Roque Cebu City Fire Victims	18	19
		Go, Grow, Grove	96	91
		Solid Waste Management	3	31
		Convergence Meeting	4	23
		Project SMILE Consultative Meeting	2	0
		DRRR Symposium-Project Presentation	3	44



#	HEART Framework	Program/Service	No. of UV Volunteers	No. of Beneficiaries
		ICC Coordination Meeting	3	27
		Urban Gardening	2	10
		11th Cebu City Quarterly Coastal Clean Up	88	General Public
		Tree Planting Activity	130	General Public
		General Assembly - PAEPI	2	14
		Capacity Building Forum	2	19
		15th Cebu Citywide Cleanup Challenge	136	106
		Coastal Clean Up and Mangrove Tree Planting - Biasong Talisay	28	10
		General Assembly - Cebu Academe Network Part 2	2	21
		Gubat sa Baha	2	29
		Butuanon River Watershed WQMA Technical Working Group	2	8
		Colon Revitalization Stakeholders Meeting	1	6
		CCENRO Meeting - 05-2-2024	1	4
		CCENRO Meeting 05-16-2024	2	38
	<b>Sub-total</b>		<b>533</b>	<b>532</b>
	<b>A- Arts, Culture, Literacy</b>	Para sa Bata- Literacy and Feeding	34	10
		Bag-ong Teatro Junquera	4	37
		Junquera Street Children's Choir Meeting	4	6
		Stake Holder's Meeting -Junquera Street Choir	2	6
		Junquera Street Children's Choir Presentation	1	6
		Launching of Kamagayan Tutorial Center	29	60
		Community Tutorial Center	2	60
		Kamagayan-Mini-Library	3	60
		Wokshop on creating e mail address	2	6





#	HEART Framework	Program/Service	No. of UV Volunteers	No. of Beneficiaries
		UV-Kamagayan Virtual Class	12	60
	<b>Sub-total</b>		<b>93</b>	<b>311</b>
	<b>R- Resiliency, Law, and Order</b>	Blood Letting Activity	32	29
		Criminology Board Support Operation	12	10
		Drug Awareness Value Formation and Gift Giving	6	25
		After Activity Report of CHED @ 25	28	28
		Station Advisory Group and City Advisory Group Joint Meeting	2	11
	<b>Sub-total</b>		<b>80</b>	<b>103</b>
	<b>T- Technology and Livelihood</b>	Distribution of School Supplies	5	60
		Paghablon Panginabuhi (Weaving Livelihood)	60	25
		Signing MOA with ALU-TUCP	2	6
		Pagluto Panginabuhi ( Culinary Livelihood)	18	25
		Hilot Panginabuhi ( Massage Livelihood)	3	25
		Renewal of MOA with IPI	2	25
		Computer Training for Kamagayan Workers 1	23	20
		Awarding of Certificate of Completion and Food Kiosks	27	15
		Launching of Livelihood (Kiosks) Project	16	20
		Screening of Kiosks Beneficiaries	4	10
		Food Marketing Seminar	24	20
		Business Seminar Part 1	19	20
		Business Seminar Part 2	30	20
		Air-conditioning Maintenance Training 1	3	15
		Basic PC Troubleshooting and Installation Training 1	3	5
		Basic PC Troubleshooting and Installation Training 2	3	5



# University of the Visayas

#	HEART Framework	Program/Service	No. of UV Volunteers	No. of Beneficiaries
	<b>Institutional</b>	UV Halad Pasalamat	137	200
		UV Compostela Medical Mission	24	88
		Bloodletting - Main Campus	66	36
		Bloodletting - SM City	30	20
		Feeding Program to Sitio Riverside at Biasong Talisay City	5	20
		UV's greening program	149	0
	<b>Sub-total</b>		<b>653</b>	<b>680</b>
	<b>Grand Total</b>		<b>1502</b>	<b>2320</b>





## **UNIVERSITY OF THE VISAYAS COMMUNITY EXTENSION SERVICES ORGANIZATIONAL STRUCTURE**

The First University in Cebu  
Founded 1919

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To realize this role, the University identified communities that are considered deprived, depressed and undeserved to be the recipient of its Community Extension Services.

The Integrated Community Extension Services program of the University of the Visayas will be carried out with the participation and cooperation of all the Departments and Offices in line with the UV- CES philosophy:

### **“DEVELOP A COMMUNITY WITH A HEART”**

The projects that will be undertaken by each Department are designed after that philosophy.

<b>CLUSTER</b>	<b>COMPONENTS</b>	<b>IMPLEMENTING UNIT</b>
<b>H</b>	Health and Wellness	College of Allied Health Sciences, College of Education, College of Arts and Sciences- Psychology, University Clinic
<b>E</b>	Ecology and Spirituality	College of Maritime Education, College of Arts and Sciences- Biology, Campus Ministry, Student Affairs and Services Center, Expanded Tertiary Education Equivalency and Accreditation Program (ETEEAP), Career Placement Services and Alumni Relations Center and Center for Research and Innovation
<b>A</b>	Arts, Culture and Literacy	College of Arts and Sciences, College of Education, College of Arts and Sciences- Mass Communication and General Education, Academic Learning Resource Center , Student Record Management Department, Athletics and Culture Department
<b>R</b>	Resiliency, Law and Order	College of Criminal Justice Education, Gullas Law School, College of Arts and Sciences-Political Science, Human Resource Development Center, Safety and Security Department, Facilities and Management Department
<b>T</b>	Technology and Livelihood	College of Engineering, Technology and Architecture, College of Business Administration, Information Communication Technology Department, Finance and Accounting Department Communications and Public Relations Department, Data Protection and Internal Audit Department, Center for Technical Education & Skills Development



**BUTUANON RIVER WATERSHED**  
**Water Quality Management Area (WQMA)**  
**Governing Board**

October 27, 2024

**DIR. JEZREEL M. TANILON**, Dev.Ed.D, MAEd, DPE, BTH, LPT  
Coordinator  
Cebu Academe Network  
University of the Visayas, Corner D. Jakosalem & Colon St.,  
Cebu City Philippines 6000

Attention: **Dr. Eugene T. Bacolod**

**SUBJECT: INVITATION TO THE 4TH QUARTER GOVERNING BOARD  
MEETING OF THE BUTUANON RIVER WATERSHED WATER  
QUALITY MANAGEMENT AREA (WQMA) ON NOVEMBER 8, 2024**

Dear **Dir. Tanilon**:

Greetings!

We would like to invite you or your designated focal person to the 4th Quarter Governing Board Meeting of the Butuanon River Watershed Water Quality Management Area (WQMA). This will be on **November 8, 2024, 9:30 am** at **DepEd Ecotech Center, Cebu City**. The Agenda of the meeting and the Minutes of the Previous Meeting are attached to this letter for your reference.

Should you have any questions or concerns, please contact *Ms. Kay G. Espinosa* or *Ms. Chazette Diane L. Guzman* through our telephone number (032) 260-9777 or email us at [r7ambientwater@emb.gov.ph](mailto:r7ambientwater@emb.gov.ph).

Thank you for your continued active participation in the endeavors of the Board for the rehabilitation of the Butuanon River Watershed.

Very truly yours,

**MA. VICTORIA V. ABRERA**  
Regional Director  
Chairman, BRWWQMA Governing Board

**REPLY SLIP**

- ☐ I am joining the Butuanon River Watershed WQMA Governing Board Meeting on \_\_\_\_\_
- ☐ I will be sending \_\_\_\_\_ as representative of our office.
- ☐ No one can attend the Governing Board Meeting.

\_\_\_\_\_  
Signature over Printed Name, Designation, Date

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BUTUANON RIVER WATERSHED  
Water Quality Management Area (WQMA)

**4<sup>th</sup> Quarter Governing Board Meeting**  
November 8, 2024

**AGENDA**

- I. Registration and Pleasantries
- II. PRELIMINARIES
- III. BUSINESS PROPER
  1. Call to Order
  2. Roll Call/ Determination of Quorum
  3. Approval of Proposed Agenda
  4. Approval of Minutes of the Previous Meeting
  5. Matters arising from the Minutes of the previous meeting
    - Updates from Deped and CHED On The Dissemination Of Information To Academic Institutions On The Conduct Of Research And Developmental Studies For BRW-WQMA
- IV. MATTERS FOR DISCUSSION / APPROVAL / ENDORSEMENT
  6. Updates on the proposed programs from CEPAC and Institutional Development TWG
    - a. Updates on Trash Trap Workshop
  7. Updates of the Septage and Sewerage Programs of Mandaue City
- V. MATTERS FOR INFORMATION
  8. Updates on the Adopt-an-Estero/ Waterbody Program on the Butuanon River
  9. Proposed Calendar of Activities for 2025
- VI. OTHER MATTERS
- VII. ADJOURNMENT





Mr. Armando Trinidad III, UV Comex Specialist attend the 4<sup>th</sup> Qurater Governing Board Meeting of Butuanon Watershed Water Quality Management Area last November 8, 2024 at DepEd Ecotech in Sudlon Cebu City.



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The Cebu Academe Network attend the Butuanon River Watershed WQMA Research Technical Working Group meeting last April 25, 2024 at the MGB Hall, DENR Coumpound, Greenplains Sibdivision, Banilad, Mandaue City, Cebu.



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COMMISSION ON HIGHER EDUCATION  
REGIONAL OFFICE VII



CHEDRO VII REGIONAL MEMORANDUM

No. 35, s. 2024

TO : PRESIDENTS/HEADS/ADMINISTRATORS OF HIGHER  
EDUCATION INSTITUTIONS (HEIs) IN CEBU CITY AND CEBU  
PROVINCE

SUBJECT : PARTICIPATION OF HIGHER EDUCATION INSTITUTIONS IN THE 15<sup>th</sup>  
CEBU CITYWIDE CLEANUP CHALLENGE

DATE : FEBRUARY 29, 2024

The Cebu City Government and the Cebu City Environment and Natural Resources Office (CCENRO) will conduct the 15<sup>th</sup> Cebu Citywide Cleanup Challenge on March 16, 2024 at 6:00 a.m.

The said activity with the slogan #GreenerTomorrowCC aims not only to clean coastal areas, rivers, public spaces but also to promote a spirit of camaraderie and festivity in the hope of a brighter and cleaner Cebu City.

In this connection, representatives from different higher education institutions in Cebu City and Cebu Province are encouraged to join the cleanup challenge which covers different key locations within the city. Attached are the letter of invitation and the information on the areas covered in the cleanup drive.

For your information and guidance,

Digitally signed by Cristobal  
Maura Consolacion De La Cruz  
Date: 2024.02.29 08:53:38 +07'00'

**MAURA CONSOLACION D. CRISTOBAL, Ed.D., CESO III**  
Director IV

encl: <https://shorturl.at/stE29>.

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REPUBLIC OF THE PHILIPPINES  
CITY OF CEBU  
Cebu City Environment & Natural Resources Office (CCENRO)  
Plaza Independencia Complex, A. Pigafetta Extension, Ilog, San Roque, Cebu City  
Email Address: [ccenro@ccenro.gov.ph](mailto:ccenro@ccenro.gov.ph)



February 25, 2024

HON. MAURA CONSOLACION D. CRISTOBAL, Ed.D., CESO III  
Director IV  
Commission on Higher Education  
Suffron Lahug, Cebu City

Dear Ma'am,

On behalf of the Cebu City Government and the Cebu City Environment and Natural Resources Office (CCENRO), I am honored to extend an invitation to you and in addition, we kindly request your assistance in extending this invitation to the schools or universities under your jurisdiction. Your collaboration in encouraging their participation would greatly enhance the collective impact of our initiative, the 15th Cebu Citywide Cleanup Challenge, scheduled to take place on Saturday, March 16, 2024, at 6:00 A.M.

The Cebu Citywide Cleanup Challenge is a testament to our commitment to environmental sustainability and community involvement. Given the success of past events and their significant impact on maintaining our city's beauty and health, your participation is crucial to continuing this positive endeavor.

Under the spirited slogan #GreenerTomorrowCC, this first quarter of the year, we aim not only to clean our coastal areas, rivers, and public spaces but also to promote a spirit of camaraderie and festivity as we usher in hope for a brighter and cleaner Cebu City.

As we gather together as a community united by our desire to preserve the environment, your support by providing manpower, resources, and enthusiasm would greatly contribute to the success of this event. The cleanup challenge will include several key locations that require our attention and care, ensuring that every effort has a meaningful impact.

If you have any questions or concerns, please feel free to contact one of our organizers: Jessica Monares at [jessicamonares71@gmail.com](mailto:jessicamonares71@gmail.com) or 09275313214, and Mr. Reymarr Hijara, Officer In charge of CCENRO (Mayor's Representative) at [reymarr.cc.vmo@gmail.com](mailto:reymarr.cc.vmo@gmail.com) or 091775038947.

We look forward to your favorable response, and together, let us continue to work towards making Cebu City a cleaner and greener place to live, work, and visit. Attached is the identified area for you to choose to participate in the said activity.

Warm regards,

REYMAR Z. HIJARA  
OIC - CCENRO  
Cebu City

Noted by:

HON. MICHAEL L. RAMA  
City Mayor  
Cebu City

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Coordination Meeting between the University of the Visayas and Cebu City Environment and Natural Resources Office as part of the preparation for the 15<sup>th</sup> Cebu City Wide Clean-Up Challenge last March 16, 2024.



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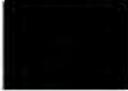
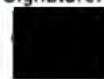


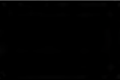
UNIVERSITY OF THE VISAYAS Project Management Framework											
Name of College/Department: Community Extension											
Name of Project/Activity	15th Cebu Citywide Cleanup Challenge										
Project Team Leader	Mr. Christopher Butch Cañal	Signature:		Date: 3-11-2024							
Project Team Members	Mr. Armando Trinidad III			3-11-2024							
	Mr. Edgar Allan D. Mondero			3-11-2024							
	Ms. Jocyl T. Codilla - ETEEAP			3-11-2024							
	Ms. Vhan Marie Bacasmas - CRI			3-11-2024							
	Ms. Catherine Estanislao - CPSAR			3-11-2024							
	Mr. Benvenuto Reducto			3-11-2024							
	Mr. Ken S. Mcwattie - SASC			3-11-2024							
Project Objectives: The program aims to sustain cleanliness in the rivers and Coastal area of Cebu City and make actions to help the environment. (based on the UN Sustainable Development Goals SDG No. 13 - Climate Action, No. 14 - Life Below Water, No. 15 - Life on Land; and Ambisyon Natin - Matatag											
Target Date of Completion	March 16, 2024										
<b>Specific Mission Statement Deployment</b>											
Capacitate a community guided by the university extension program and be a catalyst for social transformation.											
<b>Specific UV Core Values Integration / Description</b>											
Leadership, Service, and Environmentalism											
Tasks/Activities	Responsible Person/s	March Week					April Week				
		1	2	3	4	5	1	2	3	4	5
<b>Pre-Implementation Phase:</b>											
Submit a PMF to VPAA	Mr. Armando Trinidad III										
Inform Comex Chairs and NSTP coordinators	Mr. Armando Trinidad III										
<b>Implementation Phase:</b>											
Conduct clean up drive	Mr. Armando Trinidad III										
<b>Post-Implementation Phase:</b>											
Gathering of forms (A,R,AA)	Mr. Armando Trinidad III										
Post Evaluation of the											

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Post-Implementation Phase:											
Gathering of forms (A,R,AA)	Mr. Armando Trinidad III										
Post Evaluation of the activity											
Budget Requirements											
Vehicle-UV Coaster						Vehicle-UV Coaster					
Total											
Approval											
Recommending Approval:	Name: DR. JEZREEL M. TANILON Director, COMEX					Signature: 		Date: 3-11-2024			
Recommending Approval:	Name: DR. ANNA LOU C. CABUENAS, LPT Vice President for Academic Affairs					Signature: 		Date: 3/12/2024			
Recommending Approval:	Name: MR. ELMER OCABA Vice President for Administration					Signature: 		Date: 3/13/24			
Approved by the University President	Name: DR. CONRADO E. IÑIGO JR. University President					Signature: 		Date: 			

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Volunteers from the University of the Visayas participate during the 15th Cebu City wide cleanup challenge organized by the Local Government Unit last March 16, 2024 at the creek of Estero De Pari-an.



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Faculty members and students from the College of Criminal justice Education, College of Engineering, Technology, and Architecture, College of Arts and Sciences, and College of Maritime Education.



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The activity started at 6:00 in the morning and lasted for 3 hours. Each volunteer brought with them protective gloves and empty sacks of rice.



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The Botanical Garden in the main campus is maintained by the Ecology and Spirituality Cluster of the University Extension H.E.A.R.T. Framework spearheaded by the College of Maritime Education and the College of Arts and Sciences – Biology. The garden is between the CCJE building and Inday Pining Building.



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University of the Visayas  
COMMUNITY EXTENSION SERVICES DEPARTMENT



University of the Visayas  
COMMUNITY EXTENSION SERVICES DEPARTMENT

September 19, 2024

Reymarr Z. Hijara  
OIC-CCENRO  
Cebu City Hall

Trees contribute to the environment by providing oxygen, improving air quality, climate amelioration, conserving water, preserving soil, and supporting wildlife.

The existing trees on the kilometer-long road center island of J. De. Veyra Street in Cebu City is a living testament of the partnership between the University of the Visayas and the Cebu City Environment and Natural Resources Office.

Based on our site visit last week, we decided to plant more trees, apply organic fertilizer, and pull off weeds on October 25, 2024.

Please let us know if we, UV and CCENRO can jointly work on that day.

Thank you.

Sincerely yours,

DR. JESSAMINE TAMILON  
Community Relations and Linkages  
University of the Visayas

CEBU CITY ENVIRONMENT AND  
NATURAL RESOURCES OFFICE

BY: JESSAMINE TAMILON

DATE: 9/20/24

TIME: 10:15 AM

EMAIL  
9/20/24

*Schedule:  
Oct. 25, 2024  
J. de Veyra  
Activity: putting fertilizer  
10/1/24  
Dr. Tamlon*

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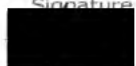
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**UNIVERSITY OF THE VISAYAS  
Project Management Framework**

**Name of College/Department:** Community Relations and Linkages

<b>Name of Project/Activity</b>	Tree Planting and Growing at the UV adopted kilometer long road center island of J. De. Veyra Street, Cebu City		
<b>Project Team Leader</b>	Dr. Jezreel M. Tanilon	<b>Signature</b> 	<b>Date</b> 9-20-2024

**Project Objectives:**

To increase the resilience of ecosystems, help minimize climate change effects, and buy people and governments time to adapt to changing condition.

**Target Date of Completion** **October 25, 2024**

**Specific Mission Statement Deployment**

Capacitate a community guided by the university extension program and be a catalyst for social transformation.

**Specific UV Core Values Integration / Description:**

Leadership, Service, and Environmentalism

Tasks/Activities	Responsible Person/s	September Week				October Week				November Week			
		1	2	3	4	1	2	3	4	1	2	3	4
<b>Pre-Implementation Phase</b>													
Visit the site to determine the needed things to be done													
Preparation of PMF													
Discuss the plan to the Comex chairs													
Communicate with CCENRO regarding the plan													
Preparation of human resource, equipment, etc.													
<b>Implementation Phase</b>													
Tree planting, Application of fertilizer, Pulling of weeds													
Placing of signage(s)													

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Key Performance Indicator	
Specific KPI	% of Accomplishment
Involvement and participation of at least two environmental activities per academic year	100%.

Budget Requirements Proposed Budget Summary	
Nature of Expenditure	Total Cost
Transportation 130 volunteers	UV Coaster
Organic fertilizer	150 per sack x 5 =750.00
<b>Total:</b>	<b>750</b>

Prepared by: [Redacted]

**Dr. Jezreel M. Tanilon**  
Director, Community Relations and Linkages

**Approvals**

Recommending Approval	<b>MR. ELMER OCABA</b> <i>Vice-President for Administration</i>	 Signature	9/20/24 Date
	<b>DR. ANNA LOU C. CABUENAS, LPT</b> <i>Vice-President for Academics</i>	 Signature	9/24/24 Date
	<b>DR. ROSEMARIE CRUZ - ESPAÑOL, CPA</b> <i>Vice-President for Finance and QMS</i>	 Signature	9/24/24 Date
Approved by	<b>DR. CONRADO E. IÑIGO, JR.</b> <i>President</i>	 Signature	9.25.24 Date

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**UV and CCENRO Tree Planting and Growing Year 3**  
Kilometer Long-Road Center Island, J. De Veyra Street, Cebu City  
7:45 AM – 10:30 AM October 25, 2024

**Programme:**

Assembly Time	-	6:30
Departure (main campus)	-	7:00
Welcome	-	7:45
Tree Planting, Applying of fertilizer, Pulling of Weeds, Putting of signage	-	8:00-10:30
Back to campus	-	10:30-12:00

UV Volunteers: 10-12 students per college, Comex Chairs, Office Staff

CCENRO Volunteers: Office Personnel, JO's

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Students from the College of Engineering, Technology, and Architecture fabricate and paint the iron signage to be erected at the kilometre long road center island of trees at J. De Veyra street Cebu City last October 25, 2024.



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Dr. Jezreel Tanilon orients the volunteers of the project which started last 2022 and Mr. Yao of CCENRO encourage the volunteers to do the proper way of planting.



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REPUBLIC OF THE PHILIPPINES  
CITY OF CEBU  
Cebu City Environment & Natural Resources Office  
(CCENRO)  
2nd Floor Satellite Building, M. C. Briones St.  
email: cebucityenro@gmail.com



PULL OUT SLIP

Date: October 22, 2024

Requester: UV COMMUNITY EXTENSION

NO.	ITEM DESCRIPTION	QUANTITY	UNIT	PURPOSE
1	TUGAS (MOLAVE)	100	pcs	For Tree Planting activity to be conducted at J. D. Vera Center Island on October 25, 2024
2.	Compost (Fertilizer)	4	sacks	-do-

Requested by:

[Redacted]

*Joseph Tainin*

(Signature over printed name of Requester/Representative)

Noted

[Redacted]

Admin. Section

Released by:

[Redacted]

*Manilyn E. Salar*

(Signature over Printed Name)

Approved by:

[Redacted]

EDITORIAL SERVICES  
Department

Checked and Released by:

[Redacted]

*SG DUMAS-DEGRADA 10/24/24*  
Guard on Duty (Signature over printed Name)

Note. To be accomplished in 3 copies (For Manilyn, Requester and Admin Section)

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**University of the Visayas  
College of Arts and Sciences  
Department of Biology**



**BIO UPDATE | BIOLOGISTS AS ONE, PROMOTING BIODIVERSITY CONSERVATION**

**JUST IN** the University of the Visayas Biological Society was at Buhisan, Eco Park this Friday, April 12. As per compliance to one of their planned activities, **BIO-TREE GROWING '24 GROWING SUSTAINABILITY: PLANTING SEED FOR SUSTAINABLE TOMORROW**, UVBS fam were united for making this activity possible. Engaging towards planting trees, UVBS specifically planted native trees of the Philippines, such as Narra and Tug-as.

**DID YOU KNOW?** 🌱🌿

Ang pagpananom usa ka pamaagi sa pagtabang sa atong palibot. Apan ang mga tanom ang maghatag kanato og oxygen nga kinahanglan sa atong lawas. Mahitungod sa mga pollution nga result sa mga buhat sa tawo hangtod sa mga aso sa sakyanan, og mga waste products sa mga industries, ang pagpananom maka-lessen sa pollution sa hangin. Isa pud kini sa mo absorb og carbon dioxide nga usa sa mga greenhouse gases. Pamaagi sa pagpananom maka reduce kini sa impact sa climate change. And the more the habitat, the more the habitants and would likely hold a great chance for our biodiversity to be saved.

Thank you UVBS for your cooperation and participation towards our activity. You already left a mark on preserving our nature. Hoping to see more of our BIO-Journey together.







UNIVERSITY OF THE VISAYAS Project Management Framework													
Name of College/Department: COMEX													
Name of Project/Activity	Lecture on Marine Life and <del>Feeding</del> <sup>GIFT GIVING</sup> Activity												
Project Team Leader	Engr. Edgar Allan Mondero	Signature		Date									
				12/4/2024									
Project Objectives:													
<ol style="list-style-type: none"><li>1. Lecture on Marine Life and the effects of Pollution with PPT.</li><li>2. A feeding activity in collaboration with Haarlemmermeer, Netherlands.</li><li>3. Sustainability Projects like leading a coastal cleanups.</li><li>4. Collaborate with local groups to make a bigger impact.</li></ol> <p>(UNSDG 2-Zero Hunger, 3-Good Health and Well-Being, 4-Quality Education, 5- Gender Equality, 14-Life below water and 17-Partnerships for the Goals)</p>													
Target Date of Completion		December 14, 2024											
Specific Mission Statement Deployment													
<ol style="list-style-type: none"><li>1. Capacitates a community guided by the University extension program and be a catalyst for social transformation</li><li>2. Develop a community of God-centered, nationalistic, and globally competitive professionals with proactive values and attitudes.</li></ol>													
Specific UV Core Values Integration / Description:													
Service, Leadership, Respect, Empathy, Achievement Virtuousness, Discipline, Excellence													
Tasks/Activities	Responsible Person/s	October				November				December			
		1	2	3	4	1	2	3	4	1	2	3	4
Pre-Implementation Phase													
Communicate to the adopted community	Engr. Mondero												
Finalize the plan with COME	Engr. Mondero												
Preparation of the PMF	Mr. Trinidad												
Finalization of the program	Mr. Trinidad												
Gathering of gifts from the Students, Faculty, staff	Engr. Mondero												
Implementation Phase													
Lecture on Marine Life and <del>Feeding</del> <sup>GIFT GIVING</sup> activity	Ms. Melissa and Engr. Mondero												
Post-Implementation Phase													
Gathering of reflection, activity assessment forms, photo documentation and attendance sheet	Mr. Trinidad												

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COMMUNITY EXTENSION SERVICES DEPARTMENT

Key Performance Indicator			
Specific KPI		% of Accomplishment	
100% sectoral representation in the community extension activities and programs for academic year 2024-2025.		100%	
Budget Requirements Proposed Budget Summary			
Nature of Expenditure		Total Cost	
UV Coaster			
Total:			
Prepared By: Engr. Allan D. Mondero		Noted By: Dr. Jezzeel M Tanilon	
Reviewed By: Dr. R. [Redacted]			
Approvals			
Recommending Approval	MR. ELMER S. OCABA Vice President for Administration	Signature	12/10/2024 Date
	DR. ANNA LOU C. CABUENAS, LPT Vice-President for Academic Affairs	Signature	12/13/24 Date
Approved by	DR. CONRADO E. IÑIGO, JR. President	Signature	[Redacted] Date

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# PROGRAMME

Lecture on Marine Life and Feeding Activity  
December 14, 2024 -1:00 PM  
Sitio Riverside Ground, Barangay Biasong

I.

Prayer  
National Anthem  
Welcome Address

: AVP  
: AVP  
: Mr. Edgar Allan Mondero

Lecture on Marine Life and the effects of Pollution  
Activity Games

: Mr. Edgar Allan Mondero  
: COME Students

II.

Gift Giving  
Snacks

: Comex Representatives  
: COME Students

Emcee

: Mr. John Kenneth Remoneda



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Students, Faculty Members, and Staff volunteers from the College of Maritime Education gather gifts and prepare food for the year end gathering with the adopted residents at Biasong Talisay City last December 14, 2024.



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A lesson on Marine Life and Pollution was given at the start of the activity to remind the residents on the importance of preserving the marine animals and other living things in the water.



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University of the Visayas  
COMMUNITY EXTENSION SERVICES DEPARTMENT



University of the Visayas  
COMMUNITY EXTENSION SERVICE

Daisy S. Villa, MD, CFP, RN, FHMT, MPA, DHCM  
City Health Officer  
Cebu City Health Department  
Office contact number: 09178029094  
Email address: chocommunication1022@gmail.com

January 9, 2024

**DR. DAISY S. VILLA**

Chief Health Officer  
General Maxilom Ave, Extension, Cebu City

Dear DR. VILLA,

The University of the Visayas would like to thank you and your team for the contribution you had extended last year during the Halad Pasalamat Year 10.

We believe that helping others can boost our self-esteem and sense of purpose, reduce stress, and increase positive, relaxed feelings. It is also a way to please God, and the rewards for doing so are reaped in heaven and on earth.

May we invite you and your team to once again join the Halad Pasalamat Year 11 on February 1, 2025, at the UV Main Campus. The event will offer Free Medical, Non-Medical, and Legal Services to the residents of Cebu City from 8:00 am to 5:00 pm.

We eagerly await your positive response to this invitation. For confirmation of your attendance and clarifications, please reach me through the following: 09226178579 or 032 2536413, local 214, and look for Dr. Jezreel Tanilon or JB Trinidad.

Thank you for your kind consideration and support.

Sincerely yours,

**DR. JEZREEL M. TANILON**

Director, Community Relations and Linkages  
Chair, Halad Pasalamat Year 11

Noted by:

**DR. CONRADO E. IMIGO JR.**

President  
University of the Visayas

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R-CES-008

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University of the Visayas  
COMMUNITY EXTENSION SERVICES DEPARTMENT



University of the Visayas  
COMMUNITY EXTENSION SERVICES DEPARTMENT

November 18, 2024

**ENGR. MA. SUZANNE O. ARDOSA**

City Government Department Head II  
PESO Manager  
Department of Manpower Development and Placement  
Echavez Ext., cor. D. Jakosalem St., Cogon Ramos  
Cebu City

Dear ENGR. ARDOSA,

The University of the Visayas would like to thank you and your team for the contribution you had extended last year during the Halad Pasalamat Year 10.

We believe that helping others can boost our self-esteem and sense of purpose, reduce stress, and increase positive, relaxed feelings. It is also a way to please God, and the rewards for doing so are reaped in heaven and on earth.

May we invite you and your team to once again join the Halad Pasalamat Year 11 on February 1, 2025, at the UV Main Campus. Free services such as Medical, Non-Medical, Legal, Government and Job Fair are available for the residents of Cebu City and the nearby communities from 8:00 am to 5:00 pm. Please let us know of the services that you can offer during the event.

We eagerly await your positive response to this invitation. For confirmation of your attendance and clarifications, please reach me through the following: 09226178579 or 032 2536413, local 214, and look for Dr. Jezreel Tanilon or JB Trinidad.

Thank you for your kind consideration and support.

Sincerely yours,

**DR. JEZREEL M. TANILON**

Director, Community Relations and Linkages  
Chair, Halad Pasalamat Year 11

Noted by:

**DR. CONRADO E. INIGO JR.**

President  
University of the Visayas

424-7348  
Dept. Head Office #: 254-5862

DEPARTMENT OF MANPOWER DEVELOPMENT AND PLACEMENT	
<b>RECEIVED</b>	
REF. NO.:	241121-1884
DATE:	11-21-2024
TIME:	1:57 PM
SIGNATURE:	

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**UNIVERSITY OF THE VISAYAS  
Project Management Framework**

Name of College/Department: COMEX

Name Activity	Halad Pasalamat Year 11 - Non-Medical Services									
Team Leader	Dr. Jezreel Tanilon					Signature		Date		
								1-30-2025		

**Objectives:** Creating a positive impact through empathy and learning by serving others as an expression of offering and giving of thanks to the creator.

**Date of Presentation** February 1, 2025

**Specific Mission Statement Deployment**

Capacitate a community guided by the university extension program and be a catalyst for social transformation.

**Specific UV Core Values Integration / Description:**

Leadership, Service, and Environmentalism

In support of 17 UN SDG this is relevant to SDG 10 (Reduced Inequalities), SDG 17 (Partnerships for the Goals)

Tasks/Activities	Responsible Person/s	November		December				January					February	
		Week		Week				Week					Week	
		2	3	1	2	3	4	1	2	3	4	5	1	2

**Pre-Implementation Phase**

Sending of invitation letters to all Halad partners	Dr. Tanilon													
Comex Chairs Meeting	Dr. Tanilon													
Academic Council Meeting	Dr. Tanilon													
Submission of the Project Management Framework	Mr. Trinidad													

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COMMUNITY EXTENSION SERVICES DEPARTMENT




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Implementation Phase													
Conduct of Halad Pasalamat Year 11-Non-Medical Services	Dr. Taniñon, Deans and Directors												



Post-Implementation Phase													
Collect forms (attendance, reflection, activity assessment) and provide certificates to all volunteers and event partners	Mr. Trinidad and Comex Chairs												

Key Performance Indicator	
Specific KPI	% of Accomplishment
KPI 4.1.1 Sectoral representation	100%

Budget Requirements Proposed Budget Summary	
Nature of Expenditure	Total Cost
For Volunteers:	
1. Lunch-Food (fried chicken, bam-e)	Php 138.20 per person X 200 volunteers = Php27, 641.00
Snacks (morning and afternoon)	
Water	Php 10.00 X 200 bottles (500 ml) = Php 2,000.00
2. Foot Reflex (face towel- 6 dozen, mineral oil- 1 liter, alcohol-1 gallon)	Php. 2,000
3. Tarpulin - 4x8 (4pcs)	Php 1,608.00
<b>Total:</b>	<b>33,249.00</b>

Prepared by:   
Dr. Jezreel Taniñon  
Director, Comex

*change to institutional comex budget - 2*

Approvals			
Recommending Approval	MR. ELMER S. OCABA, CPA Vice-President for Administration	 Signature	01/30/2025 Date
	DR. ANNA LOU C. CABUENAS, LPT Vice-President for Academics	 Signature	1/31/25 Date



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COMMUNITY EXTENSION SERVICES DEPARTMENT

	<b>DR. ROSEMARIE CRUZ – ESPAÑOL, CPA</b> <i>Vice-President for Finance and QMS</i>	 Signature	<i>1/20/2025</i> Date
Approved by	<b>DR. CONRADO E. IÑIGO, JR.</b> <i>President</i>	 Signature	<i>1-31-25</i> Date

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ESTIMATED COSTING (HALAL FEB.1, 2025)- 200 Pax

ITEM			UNIT	PRICE
CHICKEN	P 295.00	X	20 kl (1 kl-10 pcs.)	5,900
PORK CUTS	350.00	X	3 kl	1,050
EGG	250.00	X	2 trays	500
GOLDEN BIHON	185.00	X	15 kl	2,775
FLOUR	90.00	X	5 kl	450
CARROTS	180.00	X	3 kl	450
BAGUIO BEANS	140.00	X	3 kl	420
ONION	200.00	X	2 kl	400
CHICKEN SEASONING	58.00	X	12 pack	696
GARLIC	150.00	X	2 kl	300
SOY SAUCE	185.00	X	3 bottles	555
OYSTER SAUCE	180.00	X	3 bottles	555
RICE	75.00	X	23 kl	1,875
OIL	300.00	X	3 gallon	900
PLASTIC SPOON	55.00	X	17 packs	935
PLASTIC FORK	55.00	X	17 pack	935
LUNCH BOX (CARTON)	150.00	X	20 pack (1 pack-10 pcs.)	3,000
TISSUE	30.00	X	8 pack	240
AM Snacks	15.00	X	200	3,000
PM Snacks	15.00	X	200	3,000
				Total : 27,641

NOTE:

Fried Chicken, Bihon, Guisado, Rice and AM&PM Snacks = Php 138.20 per person

Water = Php 9.95 per bottle ( 500ml) X 200 Volunteers = Php 2,000.00

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Dr. Jezreel Taniñon, Chair for Halad Pasalamat Year 11 and Mr. Elmer Ocaba, VP for Administration plan out the physical set up of the event with the personnel of Globe Telecom last January 31, 2025 at the quadrangle of the UV-main campus.



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Several Government agencies such as Pag-Ibig, PhilHealth, Social Security System, Philippine Statistics Authority, and Land Transportation Office willingly join the event to render services to the general public even on weekends.



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Atty. Joseph Randy Torregosa, Dean of the Gullas Law School lead out the volunteers of Gullas Institute of Legal Aid Services. Together with Atty. Torregosa are Atty. Wagas-Estorgio, Associate Dean GLS, and Atty. Isoto, Comex Chair of GLS.



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Volunteers from the Department of Manpower Development and Placement (GO) render dry back massage and haircut for ladies while the Focal Sight (Industry) provide eye consultation and free eyeglasses.



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Volunteers from the Pundok Kadasig (Private Group) accept shoe repair jobs while the Join Task Group (AFP) render haircut for men.



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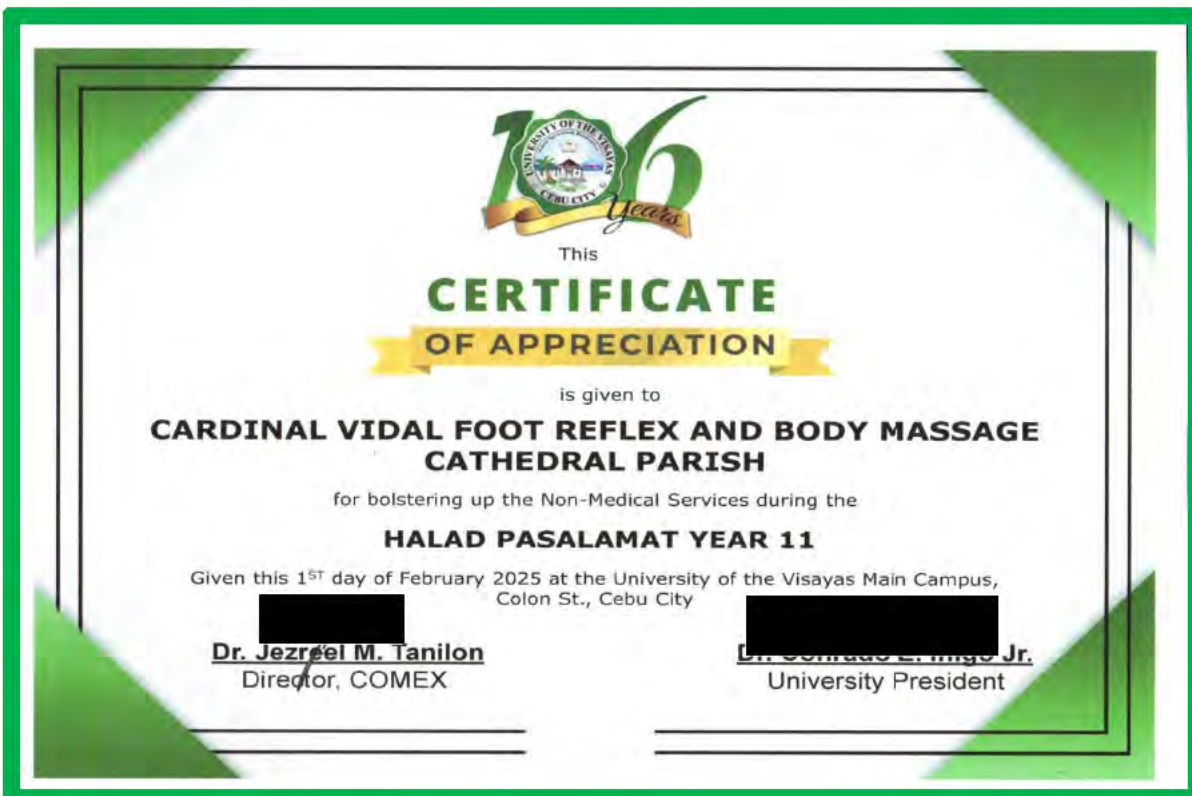


Volunteers from the Cardinal Vidal Parish Chapter (Private Group) render foot reflex while the Rose Pharmacy and partners (Pharmaceutical) extend product samples.



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